

BEFORE CAMP

TO REGISTER

Contact our camp office at 405-247-5433 or email admin@oakridgecamp.com concerning the reservation process. Please read through this entire guide. You will be sent a reservation contract for your projected group size. To reserve your spots, you will need to return a signed reservation contract and a 25% fully non-refundable deposit. The entire deposit amount will be applied toward your final bill. If you need more spots than what you originally reserved, please contact us as soon as possible. Guests will be added on a first come/first serve basis. You may be eligible for discounts like: early registration, group size, or multiple group.

TO PROMOTE

We will mail you complimentary promo materials, like flyers, rack cards and posters. There is also a promotional video available on our website. Please contact us if you would like the logo art emailed to you.

REGISTRATION/RELEASE FORM

Every participant will need to have a signed WAIVER form that serves as a release of liability and clarifies the guest's emergency contact. There is a form for minors and a form for adults. Guests cannot check in without this completed form. Forms can be accessed and completed on our website oakridgecamp.com/waiver. We will email you a specific link for your group—please contact us if you have not received it! **Every member must complete the online waiver or be charged a \$2 fee to use the paper form (must be signed by guardian in advance).**

FINAL GROUP SIZE AND PAYMENT

You must submit a final number of both male and female minors and adults in your group no later than two weeks in advance of the session. This is the minimum amount you will need to pay for. We will send you an invoice once you have submitted the final number, and that will be the final amount you are responsible to pay one week before camp. After the confirmed number two weeks in advance, we will not reduce your final bill for drops in group size for any reason. When you give your final number, please let us know if we should include on the invoice Snack Shack and Gift Shop fees, any Adventure activities like Goliath High Ropes, Arrow Tag, Laser Tag, and any fees for extra guests or lodging upgrades. Your bill will increase if you bring additional persons. Any late registrants (within two weeks of the start of camp) will be billed a \$20 late registration fee and will be added on a first come/ first serve basis. In lodging areas we may add a cot to your dorm if late registrants exceed number of beds in your dorm room.

SPONSORS

We require a ratio of 1 adult sponsor for every 9 campers maximum. Your group's sponsors are responsible for all oversight of your campers. Oakridge staff will lead games, activities and chapel services so that your sponsors can focus on building relationships with the campers and overseeing their safety. These must be 18+ adults that have been screened by your church. If needed because of work schedules, sponsors can switch out during the week with a replacement. If you cannot meet the 1:9 ratio, please contact us about securing one of our staff to be a substitute sponsor for your group. Additional charge of \$20 per camper per night will apply for Oakridge to supply oversight, and is limited in availability.

HEALTH

Lice & Bedbugs: Encourage parents of children to check their campers for head lice and bed bugs two weeks before departure. This will help them be treated in time for camp. Many groups do a head lice check on the day of departure for children.

Illness: No camper should attend camp or attempt to check-in if they are sick, including illnesses with symptoms like vomiting, coughing, diarrhea or fever.

Medication: Group leaders are responsible for first aid, medical decisions and medication administration for their group. There are generally no nurses provided by Oakridge Camp. We encourage you to bring your own camp nurse/care-giver for your group to care for your guests and dispense medication as necessary. Should your care-giver need assistance, there are on-site staff certified through the Red Cross in First Aid & CPR. If you need assistance administering medication to any campers, please contact us in advance.

Lifeguards: Oakridge lifeguards will oversee the pool every time it is open during your stay. Our lifeguards are certified through the Red Cross. Waterslide is overseen by trained staff.

Emergency situations: The closest hospital is 5 miles away—Anadarko Physicians Hospital. In case of emergency, the Camp Director and group leader should be contacted immediately. Oakridge staff members certified in First Aid/CPR will be available. The group leader should contact the campers' parents to determine the next step for serious or non life-threatening conditions. Oakridge Management reserves the right to call 911 if needed.

ADDITIONAL EXPENSES

Snack Shack/Gift Shop Money: We encourage guests to check in their money on a Camper Account. This will prevent loss or theft, but it is not a requirement. \$25-35 per person is recommended. You can send the camp office a list of names and amounts before camp starts, or on the first day of camp bring it in envelopes with each camper's full name and your group name. In 2022 Oakridge instituted a no refund policy for snack shack accounts. Any credit will be added to your group account for future camper scholarships.

Adventure Activities: Please see your reservation contract for additional activity fees. You can encourage your campers to bring extra money for these activities to check in to their Camper Account, or add them to your final group invoice. Money added to Camper Accounts can be used to pay for Adventure Activities, but will not be refunded.

CAMP SHIRTS

Camp shirts are distributed on a first-come, first-serve basis. You must turn in your final shirt size request no later than two weeks in advance of your session to get your shirts.

CONTACTING CAMPERS AT OAKRIDGE

If parents wish to send mail to their campers, our address is Oakridge Camp, 20007 State Highway 9, Anadarko, OK, 73005. Encourage them to mail things no later than three days in advance of the end of the session (we have a rural address), and to write their camper's name on the envelope, as well as your group name. Mail that arrives at Oakridge after your camper has departed will not be forwarded unless a special request is made and postage is provided. Parents should contact your group leader directly by phone if they need to get in touch with your group's campers, but in case of emergency our office number is 405-247-5433. Parents can also purchase Camp Gift Baskets from our website at www.oakridgencamp.com/campstore to be delivered to campers while they are here!

SPIRITUAL PREPARATION

Please prepare yourself spiritually to meet with God and His people, and have a spiritual encounter at Oakridge. We also ask that you be in prayer for all campers, staff, volunteers and sponsors. For summer 2023, our theme is BY FAITH studying characters from Hebrews 11. Once you get to camp, we will assign some verses to memorize for extra points.

OPEN MIC NIGHT

If your group is registered for a 5-day camp, we will plan to have an Open Mic one night! Please encourage your campers to bring something to share that is encouraging and appropriate. Remind them to bring all props they need, especially music for any songs they want. If they need to borrow instruments, we will have a guitar, keyboard and drums available—they can ask for permission to use these!

STATEMENT OF FAITH

Please read our Statement of Faith at www.oakridgencamp.com.

WHAT TO BRING

You can download our What to Bring List in the Forms section of oakridgencamp.com. Please be aware that we also plan theme nights with specific costume ideas that campers can bring. Theme night information will be available on our website by April 1. Let your group know and encourage participants to bring costumes that go along with the theme.

AT CAMP

WHAT TIME IS CHECK-IN AND CHECK-OUT?

No Camper or Leader may arrive before 2pm on arrival day.

For 4 & 5-Day camps, check-in is on Day 1 from 2-4pm and is normally held at the main camp Dining Hall. Please do not arrive any earlier than 2pm; early check-in is not allowed. Check-out is 11am on the last day in front of the Dining Hall, at the Snack Shack patio. Please have your pick-up transportation be prompt.

For 3-Day camps, check-in is on Day 1 from 2-4 and is normally held at the main camp Dining Hall. Please do not arrive any earlier than 2pm; early check-in is not allowed. Check-out is 2pm on Day 3 in front of the Dining Hall, at the Snack Shack patio. Please have your pick-up transportation be prompt.

WHEN YOU ARRIVE

Check-in will happen at the Main Dining Hall unless redirected. Your main group leader can come in first to confirm the final payment, confirm the submission of all liability waivers, and turn in any Camper Account money. All campers will come in to the dining hall (or other assigned meeting room) for a brief orientation and lodging assignments, before being released to unpack and go outside to enjoy activities! A full orientation and team division will happen on the first day of camp, after registration time. The orientation is mandatory for all campers and adults.

BUNKING INFORMATION

All guests of your group will stay in the same dorm area based on biological birth gender. You will probably share the dorm building and bathroom area with other churches, but your room will be private to your group, unless otherwise indicated.

TEAM INFORMATION

Your sponsors and campers will be pre-assigned a color team one week before camp. This is for the purpose of team competitions (generally just one hour each morning, and a couple special activities), and small group discussion.

CHURCH CHAT

We generally set aside 15-20 minutes each day for you to lead your group in a private debrief or study time. Oakridge will provide suggested material, or feel free to lead this time however you desire. This is a good time for you to clarify things from the chapel service and debrief if desired.

VISITORS

Parents and guests of your church are generally welcome to come to evening chapel services only free of charge. Group leaders should notify Oakridge in advance of how many to expect and we will give the group leader visitor's wristbands and/or guidance. If any guests desire to participate in any meals or camp activities apart from the free evening chapel service, there will be a fee. See your reservation contract for activity and meal expenses. Contact our office for lodging costs.

Sponsor Information:

After the general orientation on check-in day, sponsors will participate in a special orientation to talk through any questions.

WiFi is available for sponsors, the network is OakridgeGuest, and the password is guest73005.

CHAPEL SERVICES

We generally do chapel services once in the morning, and once in the evening. The speakers and band are provided from our staff team. Please call if you have any questions about the speaking and worship! Our theme this year is BY FAITH, studying the characters of great faith from Hebrews 11. We strive to be Bible-based and evangelism/ basic discipleship oriented.

ACTIVITY INFORMATION

All Basic and Supervised activities are included in every camper's experience. Adventure Activities can be added for an additional fee. Please see your group reservation contract for these prices, and then determine if you will be paying for them as a group or individually. If your guests will be paying individually, please encourage them to bring cash or a credit card and they can sign up at check-in, or will have opportunity to sign up at meal times. Campers can also use Camper Accounts to pay for activity fees.

In case of rain, guests can play in the game room and a movie is often available in the Chapel or another meeting room.

LEAVING EARLY

In case of sickness, injury, or dismissal due to behavioral problems or homesickness, camp fees will not be refunded. In general, there are no discounts available for guests who do not eat the meals, participate in planned activities, or choose to arrive late or leave early. Call our office, 405-247-5433, for pre-arranged exceptions.

LOST & FOUND

Oakridge keeps lost and found items for 2 weeks after your event ends. We do not keep certain items, such as towels, underwear and socks. You can submit a lost and found request on the website at oakridgecamp.com/contact for most items, or call us about emergency items (wallet, medications, etc). Shipping costs will be at your own pre-paid expense.

STORMS

Oakridge does not have an underground shelter. In the event of an emergency, we recommend that all guests go to a building with lower level concrete block construction. These will include: the small dining hall, Matthew dorm, central restroom, Esther dorm, pool restroom, west dining hall, west chapel, and Ruth dorm. Oakridge staff will notify all group leaders in the event of a severe weather alert.

DIRECTIONS

We are about 45 minutes from Lawton, 1.25 hours from OKC, 2.5 hours from Tulsa, and 3.5 hours from DFW. You can get specific written directions on our website, OakridgeCamp.com.
